

**City of Tawas City  
RESOLUTION ADOPTING CITY FEES**

BE IT RESOLVED by the Tawas City Council that the following fees be and hereby are adopted effective March 1, 2026.

**ALL Planning and Zoning fees will be doubled if the work or use begins before the application has been approved and the fees have been paid.**

\* Indicates Credit Card payments are accepted in person only

<b>CITY HALL</b>	<b>FEES</b>
Compost Site	\$10.00 refundable key deposit (2-hour time limit)
*Copies	\$0.25 per page (regardless of size, color, or sides)
*Returned Payment Charge	\$25.00
*Petition to Vacate Street/Ally	\$125.00 plus publication, mailing, professional fees, etc.
Residential Garbage and Compost Pickup	\$13.36 monthly (charged on utility bill) plus 4% increase on March 1 <sup>st</sup> each year

<b>CEMETERY</b>	<b>FEES</b>
*Resident Plot	\$350.00
*Non-Resident Plot	\$550.00
*Resident Columbarium Niche	\$350.00
*Non-Resident Columbarium Niche	\$550.00
*Cremains/Burial Administrative Fee	\$50.00 plus grave opening fee

<b>DPW</b>	<b>FEES</b>
*Right-of-Way Permit (Drainage/Culverts/Driveways)	\$25.00 for single permit, plus \$100 refundable deposit; \$50.00 for annual permit at the discretion of the DPW Director
*Fire Suppression Lateral Line	actual costs of labor, equipment, materials, professional fees, etc.
*Meter Replacement (Damaged/Tampered)	actual costs of labor, equipment, materials, professional fees, etc.
*Road Cuts (Utilities)	actual costs of labor, equipment, materials, professional fees, etc.
*Utility Main Extensions/Replacements	actual costs of labor, equipment, materials, professional fees, etc.

<b>PARKS</b>	<b>FEES</b>
<b>all park rentals are subject to availability</b>	
*Shoreline Park Pavilion Rental	\$75.00 4 hours   \$110.00 per day
*Town Square Rental	\$75.00 4 hours   \$110.00 per day
*Gateway Park Pavilion Rental	\$75.00 4 hours   \$110.00 per day
*Veterans Park Rental	\$75.00 4 hours   \$110.00 per day <i>(waived for established Veterans organizations)</i>
*Special Event Application	\$110.00 per park for the first day + \$25 per park each additional day + \$250.00 refundable deposit

<b>POLICE DEPARTMENT</b>	<b>FEES</b>
*Police Report	subject to FOIA

*Crash Report	\$10.00
*Local Background/Records Check	\$20.00
*Civil Infractions	
First offense within a 3-year period	\$50.00
Second offense within a 3-year period	\$150.00
Third offense within a 3-year period	\$250.00
Fourth offense within a 3-year period	\$300.00

<b>PLANNING/ZONING</b>	<b>FEES</b>
*Site Plan Review Fee (per review)	\$180.00, plus \$125 deposit for publication/ mailing fees, plus \$345 deposit for professional fees, etc. (total \$650)
*Simple Fee	\$75.00
*Planning Commission Meeting – Special	\$50.00 plus application fee
*Zoning Board of Appeals Meeting	\$180.00, plus \$125 deposit for publication/ mailing fees, plus \$345 deposit for professional fees, etc. (total \$650)
*Planning Commission Public Hearing	\$180.00, plus \$125 deposit for publication/ mailing fees, plus \$345 deposit for professional fees, etc. (total \$650)
*Rehearing by Planning Commission or ZBA (Section 9.10)	\$180.00, plus \$125 deposit for publication/ mailing fees, plus \$345 deposit for professional fees, etc. (total \$650)
*Special Land Use Application	\$180.00, plus \$125 deposit for publication/ mailing fees, plus \$345 deposit for professional fees, etc. (total \$650)
*Plan Changes Approved by Zoning Administrator	\$50.00
*Zoning District Change Fee	\$180.00, plus \$125 deposit for publication/ mailing fees, plus \$345 deposit for professional fees, etc. (total \$650)
*Ordinance Amendment Request	\$180.00, plus \$125 deposit for publication/ mailing fees, plus \$345 deposit for professional fees, etc. (total \$650)
*Performance Bond	determined on a case-by-case basis
*PUD Escrow	\$1,500.00
Lot Split Request (Platted Land)	\$15.00 per resulting lot or lot effected
Lot Combination Request	\$15.00 per resulting lot or lot effected
*Zoning Verification Letter	\$100.00
Marihuana Facilities Annual Permit Fee	\$5,000.00

<b>PLANNING/ZONING PERMITS</b>	<b>FEES</b>
*Residential New Home	\$45.00
*Additions/Garages	\$30.00
*Decks/Fences/Sheds	\$25.00
*Demolition	no fee
*Home Occupation not requiring PC review	\$45.00
*Sign	\$40.00 per sign
*Temporary Sign	\$20.00 per sign
*Short-Term Rental Application (Section 7.39)	\$75.00 for initial application, plus \$125 deposit for publication/ mailing fees; \$50 for annual renewal application

<b>MOBILE FOOD VENDORS</b>	<b>FEEES</b>
*Application Fee	\$20.00
*Per Week or Annual	\$20.00/week or \$200 annual

UPON ROLL CALL,

Moved by: Councilmember Russo

Seconded by: Councilmember Klenow

Council Members Voting Aye: Lesinski, Malone, Nagy, Russo, Huebel, Klenow and Masich

Council Members Voting Nay: None

Council Members Absent: None

WHEREUPON said Resolution was declared passed and adopted on February 17, 2026.

Attested:

Michelle M. Westcott, Clerk

(SBM 1866)

**PER RRC Requirements**

Reviewed by City Council in May 2021

Reviewed by City Council on September 19, 2022

Reviewed by City Council on August 21, 2023

Reviewed by City Council on August 19, 2024

Reviewed by City Council on February 17, 2026