

# City of Tawas City Planning Annual Report January 1, 2025 – December 31, 2025

## Planning Commission

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### 1. Membership

Member	Position	Term Expires
Jeff Bower	Commissioner	March 31, 2026
Mary Doak	Chair	March 31, 2027
Brad Huebel	Commissioner	March 31, 2027
Ronald Gavenda	Commissioner	March 31, 2026
Chuck Klenow	Council Representative	December 31, 2026
Tyler Leslie	Vice Chair	March 31, 2028
Tracy Stevelinck	Secretary	March 31, 2028
McKenzie Nunn	EYES Participant	May 30, 2025

### 2. Attendance

	Bower	Doak	Huebel	Gavenda	Klenow	Leslie	Stevelinck	Nunn
Jan	P	P	P	P	P	P	P	P
Jan	P	P	P	P	P	P	P	A
Feb	A	P	P	A	P	P	P	P
Mar								
Apr								
May								
Jun								
July								
Aug								
Sept								
Oct								
Nov								
Dec								

P = present A = absent C = meeting cancelled

### 3. Meetings

Planning Commission meetings are typically held on the first Tuesday of each month at 6:00 pm.

Meeting Date	Agenda Items
January 17, 2025	<ul style="list-style-type: none"> <li>• Commercial Use – Tim Knapp State Farm Insurance – 125EW Lake St</li> <li>• Public Participation Plan</li> </ul>
January 13, 2025	<ul style="list-style-type: none"> <li>• How your decisions have impacted Tawas City</li> </ul>
February 4, 2025	<ul style="list-style-type: none"> <li>• Planning Annual Report (RRC Requirement)</li> <li>• County Recycling Site</li> </ul>
March 5, 2024	<ul style="list-style-type: none"> <li>•</li> </ul>
April 2, 2024	<ul style="list-style-type: none"> <li>•</li> </ul>
May 7, 2024	<ul style="list-style-type: none"> <li>•</li> </ul>
June 4, 2024	<ul style="list-style-type: none"> <li>•</li> </ul>
July 2, 2024	<ul style="list-style-type: none"> <li>•</li> </ul>
August 13, 2024	<ul style="list-style-type: none"> <li>•</li> </ul>
September 10, 2024	<ul style="list-style-type: none"> <li>•</li> </ul>
October 1, 2024	<ul style="list-style-type: none"> <li>•</li> </ul>
November 12, 2024	<ul style="list-style-type: none"> <li>•</li> </ul>
December 3, 2024	<ul style="list-style-type: none"> <li>•</li> </ul>

### 4. Master Plan Review

The Tawas City Master Plan was updated in July 2024 and will be reviewed at the January 2025 Annual Planning Commission, Zoning Board of Appeals, Downtown Development Authority and City Council joint meeting. The 2024-2028 Tawas City Master Plan was adopted on July 15, 2024.

### 5. Zoning Ordinance Amendments

#### Zoning Ordinance

Section	Amendment/Addition	Status

#### Rezoning Requests

Location	Request	Status
	None	

### Zoning Board of Appeals

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## 1. Membership

Member	Position	Term Expires
Mary Doak	Chair and Planning Comm. Rep	3/31/2027
Kim Leet	Vice-Chair	3/31/2028
Ed Nagy	Council Representative	12/31/2026
Vacant	Member	3/31/2026
Vacant	Member	3/31/2028

## 2. Attendance

	Doak	Leet	Nagy

P = present A = absent C = meeting cancelled

## 3. Meetings

Zoning Board of Appeals meetings are scheduled as needed.

Meeting Date	Agenda Items
02/26/2025	<ul style="list-style-type: none"> <li>Public Hearing – 1111 W. Lake St. Variance request</li> <li>1111 W. Lake St. – Setbacks for an addition to the existing building</li> </ul>

## Training

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The following training opportunities were offered to City Council, Planning Commission, Zoning Board of Appeals Members, and City administration staff:

- Redevelopment Ready Communities (RRC) online training
  - All Planning Commission Member were offered training
- Fiscally Ready Communities – Managing Internal Controls
  - All City Council, Planning Commission and Zoning Board of Appeals Members were offered training
- Fiscally Ready Communities – Budgeting for Fiscal Sustainability
  - All City Council, Planning Commission, Zoning Board of Appeals Members, and City administration were offered training
- Fiscally Ready Communities – Capital Asset Management Planning
  - All City Council, Planning Commission, Zoning Board of Appeals Members, and City administration were offered training
- Fiscally Ready Communities – Financial Best Practices Overview
  - All City Council, Planning Commission, Zoning Board of Appeals Members, and City administration were offered training
- Zoning Board of Appeals Online Certification Course

- All City Council, Planning Commission, Zoning Board of Appeals Members, and City administration were offered training

## **Joint Meetings**

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The Tawas City Council, Planning Commission, Zoning Board of Appeals and Downtown Development Authority members were invited to attend a joint meeting on January 13, 2025. The purpose of the joint workshop is to bring together the various members of all the boards that guide and make decisions about the future of the City of Tawas City. Discussions covered the projects the City staff has been working on and the highlights of the various capital improvements plans the City has, as well as the strategies and projects identified in the City's Master Plan and Parks and Recreation Plan.

## **Redevelopment Ready Communities**

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The City of Tawas City officially achieved the Essentials designation as a Redevelopment Ready Community February 3, 2023 as the 12<sup>th</sup> community to reach Essential Designation. The City has worked hard to align its policies, practices, plans, and processes with the RRC Best Practices Essentials path in order to achieve the established community vision.

## **Tawas City EYES Program**

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In the fall of 2019, Tawas City introduced its Empowering Youth with Engagement Strategies (EYES) Program, which created a nonvoting seat on the Tawas City Planning Commission/Park Board for a high school student. The EYES Program was developed to help us look to the future through the eyes of the future by engaging our youth and receiving their perspectives and opinions regarding the very important decisions the city makes about its future. The family of Duane Walters, former mayor of Tawas City, generously offered to make the program a scholarship program and is offering \$500 to the participant. Beginning in 2025, the Duane Walters Memorial Scholarship will increase to \$1000.

McKenzie Nunn was chosen as the fifth and sixth participant in the EYES Program, and she attended her first meeting on September 12, 2023. McKenzie will serve until May of 2025.