



**Thank you for considering serving your community!** Your willingness to serve is greatly appreciated because we need people like you to continue helping us to keep Tawas City a great community in which to live. To assist the City Council in making the best match between the individual boards and its members, we would appreciate you completing the brief questions that are located on this form.

Name: \_\_\_\_\_ Email Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Place of Employment: \_\_\_\_\_

Are you a resident of the City of Tawas City? Yes  No

Are you a registered voter in the City of Tawas City? Yes  No

How long have you lived in the City of Tawas City? \_\_\_\_\_ Years

The meeting schedules and functions of the boards and commissions are identified below. Please mark the board(s) you're interested in and rank them if there is more than one. When making your selections, please be sure to consider not only the board's function, but also the meeting dates.

Boards/Committees	Meeting Dates	Function/Duties
<input type="checkbox"/> Planning Commission and Park Board	1 <sup>st</sup> Tuesday of each month at 7:00 pm	Reviews site plans for new commercial developments, special use permits, and other development projects. Recommends infrastructure changes and recreational opportunities to the City Council. Responsible for City's planning documents.
<input type="checkbox"/> Zoning Board of Appeals	Scheduled as needed	Interprets the Zoning Ordinance to approve or deny requests for variances to the ordinance or appeals of administrative decisions.
<input type="checkbox"/> Downtown Development Authority	2 <sup>nd</sup> Monday of January, April, July, and October at 7:00 pm	Identifies projects to correct and prevent deterioration within the business district; promotes economic growth and revitalization in support of the Master Plan.
<input type="checkbox"/> Tawas Building Authority	2 <sup>nd</sup> Tuesday of the month at 8:30 am as needed	Helps the City acquire, improve, and maintain buildings and/or properties for public use.
<input type="checkbox"/> Brownfield Redevelopment Authority	Scheduled as needed	Develops and implements brownfield projects in the City, reviews proposals for the redevelopment of eligible property and determines what financial incentives are necessary to assist the redevelopment
<input type="checkbox"/> Board of Review	By Statute in Mar, Jul, and Dec	Hears appeals on property tax assessments and makes adjustments according to State law.

Please provide a brief summary of your educational and work back ground:

---

---

---

Please tell us about any current or previous civic or service club involvement:

---

---

---

Please tell us more about yourself and your interest in serving on a board or commission for Tawas City:

---

---

---

Please check the boxes below for relevant experience you may have for the boards or commissions listed below. You may get additional information regarding each by contacting City Hall at (989) 362-8688.

<b>Planning Commission/Park Board</b>	<b>Downtown Development Authority</b>
<input type="checkbox"/> Advertising, Marketing, Public Relations	<input type="checkbox"/> Advertising, Marketing, Public Relations
<input type="checkbox"/> Architecture	<input type="checkbox"/> Architecture
<input type="checkbox"/> Banking, Finance	<input type="checkbox"/> Banking, Finance
<input type="checkbox"/> Building Construction	<input type="checkbox"/> Building Construction
<input type="checkbox"/> Civil Engineering	<input type="checkbox"/> Civil Engineering
<input type="checkbox"/> Facilities Management	<input type="checkbox"/> Facilities Management
<input type="checkbox"/> Fitness, Recreation	<input type="checkbox"/> GIS, AutoCAD
<input type="checkbox"/> Forestry	<input type="checkbox"/> Historic Preservation
<input type="checkbox"/> GIS, AutoCAD	<input type="checkbox"/> Land Use Planning
<input type="checkbox"/> Historic Preservation	<input type="checkbox"/> Landscape Architecture
<input type="checkbox"/> Land Use Planning	<input type="checkbox"/> Property Maintenance, Management
<input type="checkbox"/> Landscape Architecture	<input type="checkbox"/> Real Estate Development
<input type="checkbox"/> Physical Education	
<input type="checkbox"/> Property Maintenance, Management	
<input type="checkbox"/> Real Estate Development	
<b>Brownfield Redevelopment Authority</b>	<b>Tawas Building Authority</b>
<input type="checkbox"/> Advertising, Marketing, Public Relations	<input type="checkbox"/> Architecture
<input type="checkbox"/> Architecture	<input type="checkbox"/> Banking, Finance
<input type="checkbox"/> Banking, Finance	<input type="checkbox"/> Building Construction
<input type="checkbox"/> Building Construction	<input type="checkbox"/> Civil Engineering
<input type="checkbox"/> Civil Engineering	<input type="checkbox"/> Facilities Management
<input type="checkbox"/> Facilities Management	<input type="checkbox"/> GIS, AutoCAD
<input type="checkbox"/> GIS, AutoCAD	<input type="checkbox"/> Historic Preservation
<input type="checkbox"/> Historic Preservation	<input type="checkbox"/> Land Use Planning
<input type="checkbox"/> Land Use Planning	<input type="checkbox"/> Landscape Architecture
<input type="checkbox"/> Landscape Architecture	<input type="checkbox"/> Property Maintenance, Management
<input type="checkbox"/> Property Maintenance, Management	<input type="checkbox"/> Real Estate Development
<input type="checkbox"/> Real Estate Development	
<b>Zoning Board of Appeals</b>	<b>Board of Review</b>
<input type="checkbox"/> Architecture	<input type="checkbox"/> Banking, Finance
<input type="checkbox"/> Building Construction, Engineering	<input type="checkbox"/> Property Appraisal, Assessing
<input type="checkbox"/> GIS, AutoCAD	<input type="checkbox"/> Real Estate Development
<input type="checkbox"/> Land Use Planning	
<input type="checkbox"/> Real Estate Development	
<input type="checkbox"/> Zoning	

Applicant's Signature \_\_\_\_\_ Date: \_\_\_\_\_

### **Planning Commission**

The Planning Commission consists of: one (1) Council representative, and six (6) members who are appointed by the City Council for a total of seven (7) members. Regular meetings are held at 7:00 pm on the first Tuesday of each month in the Tawas City Hall Council Chamber at 550 West Lake Street.

The Michigan Planning Enabling Act and the Michigan Zoning Enabling Act charge the Planning Commission with a large job. Among a long list of responsibilities, members are charged with making recommendations for the boundaries of the various zoning districts and appropriate regulations to be enforced, and any proposed amendments. Members also review zoning applications for consideration of approval for commercial uses and any special uses. Members are also expected to keep themselves informed as to the best practices regarding planning and zoning in the city to better ensure they're qualified to make decisions and act on measures affecting present and future developments.

The Planning Commission is also responsible for preparing the Tawas City Master Plan. The Master Plan is a policy document outlining the city's vision for the future and is the basis for or influence in the community's future, environmental protection, economic development, zoning, and other regulatory ordinances.

The Tawas City Planning Commission acts as the Parks and Recreation Board as well. In addition to making decisions regarding development of the various parks and recreational activities in the City, the board is responsible for preparing the Parks and Recreation Plan.

### **Zoning Board of Appeals**

The Zoning Board of Appeals (ZBA) consists of: one (1) who is a member of the City Council, one (1) who is a member of the Planning Commission with appointment by the City Council, and three (3) members who are appointed by the City Council for a total of five (5) members. No elected officer or employee of the City, other than the one City Council member, is eligible to be a member of the ZBA. Meetings are scheduled as needed in the Tawas City Hall Council Chamber at 550 West Lake Street.

The ZBA interprets the Zoning Ordinance to approve or deny requests for variances to the provisions of the ordinance. The ZBA does not have the power to alter or change the zoning district classification of any property, or to make any changes in the terms of the Zoning Ordinance. It does, however, have power to act on matters where the Zoning Ordinance provides for an appeal, administrative review, interpretation, exception, or non-use variance. The Michigan Zoning Enabling Act and the Tawas City Zoning Ordinance contain language that the ZBA must adhere to when considering requests for variances to provisions of the Zoning Ordinance.

### **Downtown Development Authority**

The Downtown Development Authority (DDA) consists of: the Mayor and eight (8) members appointed by the City Council for a total of nine (9) members. Regular meetings are held at 7:00 pm on the second Monday of the month in January, April, July and October in the Tawas City Hall Council Chamber at 550 West Lake Street.

The DDA is designed to be a catalyst in the development of the community's downtown district. The DDA provides for a variety of funding options including a tax increment financing mechanism which can be used to fund public improvements in the DDA district, and the ability to levy a limited millage to address administrative expenses.

The DDA is created in part to correct and prevent deterioration within business districts; to promote economic growth and revitalization; to encourage commercial revitalization and historic preservation; to authorize the acquisition and disposal of interests in real and personal property; to authorize the creation of a downtown development authority board; and to authorize the levy and collection of taxes, the issuance of bonds and the use of tax increment financing in the accomplishment of specific development activities contained in a locally-adopted development plan.

Tawas City's DDA was re-established in 2008 and the City has not captured taxes in the last several years leaving the fund depleted.

### **Tawas Building Authority**

The Tawas Building Authority (TBA) consists of three (3) members who are appointed by the City Council. Regular meetings are held at 8:30 am on the second Thursday of February and August in the Tawas City Hall Council Chamber at 550 West Lake Street.

The purpose of the TBA is to acquire, furnish, equip, own, improve, enlarge, operate, and maintain building and/or properties for use for any legitimate public purpose of the City.

### **Board of Review**

The Board of Review consists of three (3) City residents who are appointed by the City Council. This board is regulated by the State Tax Commission and the Michigan General Property Tax Act. The board meets in March to hear appeals of the assessed value, taxable value or the classification of the property. The board meets in July and December to correct clerical errors in assessment records, and mutual mistakes of fact including principal residence exemptions as authorized in Section 211.53b of the Property Tax Act. All meetings are held in the Tawas City Hall Council Chamber at 550 West Lake Street.

### **Brownfield Redevelopment Authority**

The Brownfield Redevelopment Authority (BRA) consists of five (5) members appointed by the City Council. The BRA does not have a regular meeting schedule but the bylaws require that the board hold a meeting in the first calendar quarter of each year in the Tawas City Hall Council Chamber at 550 West Lake Street.

Brownfields are those properties in which the redevelopment or reuse of the property may be complicated by the presence or perception of contamination. Revitalizing and redeveloping these properties protects the environment, reuses existing infrastructure, minimizes urban sprawl, and creates economic opportunities. The BRA is used to develop and implement brownfield projects throughout the City and may use funds from the DDA as a tool for property development. The BRA reviews proposals for the redevelopment of eligible property and determines what financial incentives are necessary to assist the redevelopment.

### **Tawas Utilities Authority**

The Tawas Utilities Authority (TUA) was established in 1986 as a joint venture between the City of Tawas City and the City of East Tawas to operate the wastewater treatment and collection system. The TUA Board consists of: the City Managers of Tawas City and East Tawas, and one (1) council representative appointed from each city for a total of four (4) members. The TUA contracts with Fleis & VanderBrink to operate the wastewater treatment plant. Regular meetings are held at 4:00 pm on the first Monday following the first Tuesday of each month at East Tawas City Hall at 760 Newman Street.

### **Huron Shore Regional Utility Authority**

The Huron Shore Regional Utility Authority (HSRUA) was established in 1992 as a joint venture between the City of Tawas City, City of East Tawas, Charter Township of Oscoda, Charter Township of AuSable, Township of Alabaster, Township of Baldwin, and Township of Greenbush to acquire, own, improve, enlarge, extend, and operate a regional water supply and distribution system. HSRUA is under the supervision and control of a board consisting of seven (7) members made up of one representative from each of the constituent units of government. HSRUA currently provides treated water to the City of Tawas City, City of East Tawas, Charter Township of Oscoda, Charter Township of AuSable, and Township of Baldwin. The source of the water is an intake structure located in Lake Huron near Tawas Point. This source provides its customers with high quality raw water that is then processed in the facility via a very effective process designed to reduce, remove or destroy contaminants in the source water. HSRUA contracts with Fleis & VanderBrink to operate the water treatment plant. Regular meetings of the HSRUA are held at 9:00 am on the first Tuesday of each month at the Water Treatment Plant at 247 Baldwin Resort Road in Baldwin Township.

### **Tawas Police Authority**

The Tawas Police Authority (TPA) was formed in 1991 to provide police protection to both Tawas City and East Tawas. The TPA Board consists of: the City Managers of Tawas City and East Tawas, one (1) council representative appointed from each city for a total of four (4) members. The TPA oversees operation of the police department which currently consists of a Chief, a Sergeant, two (2) full time officers, one (1) part time officer and an office manager. Regular meetings are held the first Monday of each month at 8:30 am in the Tawas City Hall Council Chamber at 550 West Lake Street.

### **911 Authority**

The 911 Authority was established and became operational in April of 1996. The Authority is an advisory board that consists of nine (9) members made up with the Iosco County Sheriff, and one (1) member each representing: the Iosco County Board of Commissioners, the Michigan State Police, the City of Tawas City, the City of East Tawas, Oscoda Charter Township, the Iosco Townships Association, the Fire Chiefs Association, and Iosco County Emergency Medical Service (EMS). Regular meetings of the 911 Authority are held at 10:00 am on the second Wednesday of every other month, starting with February, at Iosco County Central Dispatch at 1795 Pine Trail in Baldwin Township.